

**PORT WASHINGTON POLICE DISTRICT  
MINUTES OF REGULAR BUSINESS MEETING  
OF THE BOARD OF POLICE DISTRICT COMMISSIONERS**

Held on at Port Washington Police District Headquarters, 500 Port Washington Boulevard, Port Washington, New York on November 23, 2021.

Commissioner Mullins called the Regular Business Meeting to order at 7:05 PM. There was a moment of silence for PWFd Captain Robert Dayton who lost his life in the line of duty 33 years ago.

Present were Commissioners Angela Lawlor Mullins, Frank Scobbo; Chief Robert Del Muro, Assistant Chief Kevin McCarroll, Deputy Chief William Zwerlein, Counselor Richard Finkel, Treasurer Christine Piacquadio, Office Manager Katie Rivera.

**CHAIRMAN’S REPORT:**

Commissioner Mullins wished everyone a Happy Thanksgiving and to please be safe on Thanksgiving Eve.

**APPROVAL OF PREVIOUS MINUTES:**

**ACTION:** A motion was made by Commissioner Scobbo and seconded by Commissioner Mullins to approve the minutes of November 10, 2021.

**The vote was recorded as follows: Ayes: 2**

**ACTION:** A motion was made by Commissioner Scobbo and seconded by Commissioner Mullins to approve the minutes of November 16, 2021.

**The vote was recorded as follows: Ayes: 2**

**RESOLUTION CALENDAR:**

**ACTION:** A motion was made by Commissioner Scobbo and seconded by Commissioner Mullins to adopt **Resolution 2021-17 – Resolution Appointing Ballot Clerks and Election Inspectors for 2021 Police District Election.**

**The vote was recorded as follows: Ayes: 2**

**ACTION:** A motion was made by Commissioner Scobbo and seconded by Commissioner Mullins to adopt **Resolution 2021-18 – Resolution Authorizing Payment to CSP**

**Consulting, Inc. from Asset Forfeiture Funds for the Previously Approved FLEX CAD System** in the amount of \$4927.50.

**The vote was recorded as follows: Ayes: 2**

Commissioner Brian Staley arrived at the meeting 7:11 PM.

**CHIEF'S REPORT:**

Chief Del Muro reported that the Turkey Trot will take place on Thanksgiving morning at 8:30 AM.

On Saturday, November 27, 2021, Holiday Magic will be taking place.

The Christmas Tree lighting will be held on December 5<sup>th</sup> and the PYPD will be honored for 100 years of service.

Also, the Menorah Lighting will take place on December 5<sup>th</sup>.

Chief Del Muro recommended to hire two School Crossing Guards.

Toys and gift cards are being accepted at PYPD Headquarters for the Make a Child Smile toy drive.

**COUNSEL'S REPORT:**

None.

**SECRETARY'S REPORT:**

Commissioner Staley wished everyone a Happy Thanksgiving.

**TREASURER'S REPORT:**

**ACTION:** A Motion was made by Commissioner Scobbo and seconded by Commissioner Staley to approve the November 22, 2021, abstract – 49 vouchers in the amount of **\$335,262.26** which includes payment of \$263,399.23 to NYS Employee Health Benefits Program.

**The vote was recorded as follows: Ayes: 3**

Commissioner Scobbo wished everyone a Happy Thanksgiving.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Appraisals – Chief Del Muro reported the District needs an appraisal for a certain real estate site.

Three quotes were received.

1. Goodman-Marks Associates - \$12,500.00 (3 week turnaround time)
2. SVU - \$10,000.00 (6-8 week turnaround time)
3. Rogers & Taylor - \$9,750.00 (6-8 week turnaround time)

Chief Del Muro recommends retaining Goodman-Marks Associates to complete real estate appraisal as it will be the quickest turnaround time.

Commissioner Staley asked if a real estate agent was hired to look for properties for police headquarters. Commissioner Mullins responded that the District does not have a real estate agent.

Commissioner Scobbo stated he would like a commitment from Village of Baxter Estates and Village of Port North before going for a bond for a new building.

**ACTION:** A Motion was made by Commissioner Scobbo and seconded by Commissioner Staley to retain Goodman-Marks and Associates in the amount of \$12,500.00 for real estate appraisals designated by the Board.

**The vote was recorded as follows: Ayes: 3**

H2M – A quote was received from H2M for a Phase I Environmental Site Assessment for a specific real estate site.

**ACTION:** A Motion was made by Commissioner Scobbo and seconded by Commissioner Staley to accept the quote for Phase I Environmental Site Assessment for a specific real estate site from H2M in the amount of \$6000.00.

**The vote was recorded as follows: Ayes: 3**

MOU with Bay Constable -

**ACTION:** A Motion was made by Commissioner Staley and seconded by Commissioner Scobbo to enter into an MOU with the Bay Constable to allow the Bay Constable to use PYPD radio frequency. Chief Del Muro is authorized to sign the MOU.

**The vote was recorded as follows: Ayes: 3**

PERMA Renewal –

PERMA has offered the District a three year contract for worker’s compensation insurance.

**ACTION:** A Motion was made by Commissioner Scobbo and seconded by Commissioner Staley to enter a three-year contract with PERMA in the amount of \$485,437.00.

**The vote was recorded as follows: Ayes: 3**

Total Service Agreement –

**ACTION:** A Motion was made by Commissioner Mullins and seconded by Commissioner Scobbo to enter into the Total Service Agreement at a cost of \$7038.00 per month.

**The vote was recorded as follows: Ayes: 3**

Crossing Guards –

**ACTION:** A Motion was made by Commissioner Scobbo and seconded by Commissioner Staley to authorize the hiring of two School Crossing Guards.

**The vote was recorded as follows: Ayes: 3**

Police Officer Daniel Guido will be promoted to Sergeant and Police Officer John Steadman will be promoted to Detective on November 30, 2021.

**UPCOMING SCHEDULE OF MEETINGS:**

- |                     |                     |                          |
|---------------------|---------------------|--------------------------|
| • November 29, 2021 | 3:00 PM             | Executive Session        |
| • December 8, 2021  | 9:00 AM             | Regular Business Meeting |
| • December 14, 2021 | 12:00 PM – 9:00 PM  | Regular Business Meeting |
| • December 14, 2021 | 9:15 PM (tentative) | Election Certification   |
| • December 22, 2021 | 7:00 PM             | Regular Business Meeting |

**PUBLIC FORUM/PUBLIC SAFETY:**

A member of the public asked the process on promoting. Also, a question was asked about the real estate appraisal.

A member of the public asked the amount of the requested bond for a new building.

A member of the public asked about the bid process for the environmental studies.

A member of the public asked about the building committee. A discussion followed.

A member of the public stated traffic concerns on Irma Avenue.

**ACTION:** A Motion was made by Commissioner Scobbo and seconded by Commissioner Mullins to go into executive session at 8:15 PM to discuss personnel.

**The vote was recorded as follows: Ayes: 3**

**ACTION:** A Motion was made by Commissioner Staley and seconded by Commissioner Mullins to go back into public session at 9:16 PM.

**The vote was recorded as follows: Ayes: 3**

**ACTION:** A Motion was made by Commissioner Staley and seconded by Commissioner Scobbo to adjourn the public meeting at 9:17 PM.

**The vote was recorded as follows: Ayes: 3**

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Brian G. Staley Sr., Secretary