

**PORT WASHINGTON POLICE DISTRICT
MINUTES OF REGULAR BUSINESS MEETING
OF THE BOARD OF POLICE DISTRICT COMMISSIONERS**

Held at Port Washington Police Headquarters, 500 Port Washington Boulevard, Port Washington, New York on November 8, 2023.

Commissioner Staley called the Regular Business Meeting to order at 7:04 PM.

Present were Brian Staley, Angela Lawlor Mullins, JB Meyer; Chief Robert Del Muro, Assistant Chief McCarroll, Deputy Chief William Zwerlein, Counselor Richard Finkel, Counselor Peter Bee, Counselor Richard Ready, Office Manager Katie Rivera, Treasurer Christine Piacquadio.

CHAIRMAN'S REPORT:

Commissioner Staley reported he will be marching in the Veteran's Day Parade on November 11, 2023.

APPROVAL OF PREVIOUS MINUTES:

ACTION: A motion was made by Commissioner Meyer and seconded by Commissioner Mullins to approve the minutes of October 18 & 19, 2023.

The vote was recorded as follows: Ayes: 3

RESOLUTION CALENDAR:

Counselor Peter Bee of Bee, Ready, Fishbein & Hatter read Proposed Resolution Negative Declaration for an Unlisted Action Under SEQRA for the Port Washington Police District Property Purchase.

ACTION: A motion was made by Commissioner Meyer and seconded by Commissioner Mullins to adopt **Resolution 2023-08 – Negative Declaration for an Unlisted Action Under SEQRA for the Port Washington Police District Property Purchase.**

The vote was recorded as follows: Ayes: 3

Counselor Peter Bee of Bee, Ready, Fishbein & Hatter read Proposed Resolution – Purchase of Real Property. On the question, Commissioner Staley asked if the purchase of the property includes the cost of the building. Counselor Ready advised Commissioner Staley that it was only for the property.

ACTION: A motion was made by Commissioner Staley and seconded by Commissioner Mullins to adopt **Resolution 2023-09 – Purchase of Real Property.**

The vote was recorded as follows: Ayes: 3

Commissioner Staley stated that he is very happy that this property is being purchased to build a new headquarters.

CHIEF’S REPORT:

Chief Del Muro thanked Counselors Peter Bee, Rich Ready and Bill DeWitt with the purchase of property. Also, he thanked the current Board of Commissioners as well as Former Commissioners Thomas Rice and Dave Franklin for all of the hard work in getting property purchased.

The catalytic convertor etching event went well.

The Veteran’s Day Car Parade will be held on November 11, 2023 starting at 9:45 AM on Campus Drive.

Personnel -

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Staley to implement the Dispatcher pay chart which include fives lines with a salary range of \$55,000 - \$65,000 effective November 1, 2023.

The vote was recorded as follows: Ayes: 3

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Staley to implement the Parking Meter Attendant pay chart which include fives lines with a salary range of \$47,000 - \$55,000 effective November 1, 2023.

The vote was recorded as follows: Ayes: 3

ACTION: A Motion was made by Commissioner Staley and seconded by Commissioner Mullins to hire Gabrielle Giudice as Dispatcher.

The vote was recorded as follows: Ayes: 3

ACTION: A Motion was made by Commissioner Meyer and seconded by Commissioner Mullins to approve the following re-assignment and promotions:
Lieutenant Daniel DeVito to Administrative Lieutenant
Detective/Sergeant Nicholas Dello-Iacono to Lieutenant/CO of Detective Division
Sergeant Alexander Mott to Lieutenant
Detective John Steadman to Sergeant

The vote was recorded as follows: Ayes: 3

Assistant Chief McCarroll reported a pedestrian safety crosswalk event took place on October 26, 2023. There were great positive community and educational interactions.

Officer Jaime Arias issued the first public urination summons in the Town of North Hempstead.

COUNSEL'S REPORT:

Counselor Finkel will be requesting an Executive Session to discuss pending litigation.

SECRETARY'S REPORT:

None.

TREASURER'S REPORT:

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Staley to approve the November 6, 2023 abstract in the amount of \$41,205.88.

The vote was recorded as follows: Ayes: 3

OLD BUSINESS:

General Counsel –

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Staley to accept the proposal from Bond, Schoeneck & King as General Counsel for 2024 - 2026 with an with an annual retainer of \$43,700.00.

The vote was recorded as follows: Ayes: 3

Labor Management Counsel –

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Staley to accept the proposal from Bond, Schoeneck & King for 2024 – 2026 for Labor Management Counsel with an annual retainer of \$40,000.00.

The vote was recorded as follows: Ayes: 3

RFP District Accountant –

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Staley to accept the proposal from Cullen & Danowski for 2024 – 2026 for District Accountant. 2024 rate - \$26,000.00, 2025 rate - 27,000.00 and 2026 rate - \$28,000.00.

The vote was recorded as follows: Ayes: 3

RFP Police District Auditor –

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Meyer to accept the proposal accept the proposal from Sheehan & Company for 2024 – 2026 for District Auditor, year end 2023 rate - 26,500.00, year end 2024 rate - 27,000.00 and year end 2025 rate - \$27,500.00.

The vote was recorded as follows: Ayes: 3

Bid 2023-01 – Service and Maintenance Contract for Department Fleet Owned by the Port Washington Police District -

ACTION: A Motion was made by Commissioner Mullins and seconded by Commissioner Staley to accept the accept the bids from Bill's Auto Repair (primary) and LaCorte Family Auto Repair (secondary) for Police District Fleet Maintenance for 2024, 2025 & 2026.

The vote was recorded as follows: Ayes: 3

NEW BUSINESS:

Personnel – was discussed under Chief's Report.

RFP for website -

ACTION: A Motion was made by Commissioner Meyer and seconded by Commissioner Mullins to approve the RFP for website.

The vote was recorded as follows: Ayes: 3

2023 District Election – The order of the ballot for the 2023 Police District Election was chosen using chits out of a hat which were selected by Former Commissioner Tom Rice.

Row A – Brian G. Staley Sr.

Row B – Sean McCarthy

UPCOMING SCHEDULE OF MEETINGS:

- | | | |
|---------------------|--------------------|--------------------------|
| • November 21, 2023 | 9:00 AM | Regular Business Meeting |
| • December 6, 2023 | 9:00 AM | Regular Business Meeting |
| • December 12, 2023 | 12:00 PM – 9:00 PM | 2023 District Election |
| • December 12, 2023 | 9:15 PM | Election Certification |
| • December 20, 2023 | 7:00 PM | Regular Business Meeting |

PUBLIC FORUM/PUBLIC SAFETY:

A member of the public asked if the new accounting RFP would include the purchase of the property.

Former Commissioner Rice asked if there can be additional patrol at the corner of Vanderventer and S. Bayles Avenue.

A member of the public stated he would like to discuss projects that Port Washington North are implementing.

Also, there was a discussion on school bus cameras.

A member of the public asked the next steps for the building project. Chief Del Muro stated the building plans are not filed yet and the District is now awaiting for the seller to sign the contract. Although approval is not needed from the Town of North Hempstead, the Board of Commissioners did meet with the Town of North Hempstead Attorney and Councilwoman Dalimonte. The money came from the Capital Reserve Fund to purchase the property.

A member of the public stated he was happy that the building project is moving forward but is concerned if a building does not get constructed.

Chief Del Muro stated the Port Washington Police District will be seeking a \$30 million bond to

build a new headquarters. At 9:00 PM this evening, PWPD new headquarters information will be on the website.

Also, accolades were given for the promotions.

ACTION: A Motion was made by Commissioner Staley and seconded by Commissioner Mullins to adjourn the public meeting at 8:10 PM.

The vote was recorded as follows: Ayes: 3

JB Meyer, Secretary

PENDING BOARD APPROVAL