

**PORT WASHINGTON POLICE DISTRICT  
MINUTES OF REGULAR BUSINESS MEETING  
OF THE BOARD OF POLICE DISTRICT COMMISSIONERS**

Held at Port Washington Police Headquarters, 500 Port Washington Boulevard, Port Washington, New York on December 4, 2024.

Commissioner Mullins called the Regular Business Meeting to order at 9:02 PM.

Present were Commissioners Angela Lawlor Mullins, JB Meyer, Sean McCarthy; Chief Robert Del Muro, Assistant Chief Kevin McCarroll, Deputy Chief William Zwerlein, Counselor Richard Finkel, Office Manager Katie Rivera, Treasurer Christine Piacquadio.

There was a moment of silence for the anniversary of Pearl Harbor.

**OLD BUSINESS:**

A representative from Verizon Wireless was present to discuss proposed upgrades to the Monopole.

**CHAIRMAN’S REPORT:**

Commissioner Mullins reminded everyone that the Special District Elections will take place on December 10, 2024 between 12 noon – 9 pm.

**APPROVAL OF PREVIOUS MINUTES:**

**ACTION:** A motion was made by Commissioner McCarthy and seconded by Commissioner Mullins to approve the minutes of November 25, 2024.

**The vote was recorded as follows: Ayes: 3**

**ACTION:** A motion was made by Commissioner Meyer and seconded by Commissioner Mullins to approve the minutes of November 19, 2024.

**The vote was recorded as follows: Ayes: 3**

**RESOLUTION CALENDAR:**

**ACTION:** A motion was made by Commissioner Mullins and seconded by Commissioner McCarthy to adopt **Resolution 2024-16 – Resolution Appointing Ballot Clerks and Election Inspectors for 2024 District Election.**

**The vote was recorded as follows: Ayes: 3**

**ACTION:** A motion was made by Commissioner Meyer and seconded by Commissioner McCarthy to adopt Resolution 2024-17 – Resolution Adopting Rules and Regulations for Conduct of 2024 Police District Election.

**The vote was recorded as follows: Ayes: 3**

**CHIEF’S REPORT:**

Turkey Trot was a success, and the roads were opened early.

Holiday Magic on Main Street went well on November 30, 2024.

The Christmas Tree Lighting at Blumenfeld Park took place on December 1, 2024.

Chief Del Muro reported the following events are coming up in Port Washington:

- December 7, 2024 11:00 – 4:00 PM Giving Day at Landmark
- December 14, 2024 11:00 – 4:00 PM – Window Decoration Contest on Main Street
- December 14, 2024 – Sing and Stroll on Main Street

Deputy Chief Zwerlein reported that he, along with Commissioners Meyer and Mullins and Sergeant Griffith attended the Eagle Scout Ceremony on November 30, 2024. Deputy Chief Zwerlein congratulated the 11 Eagle Scouts on obtaining the rank.

Stuff the Bus will be on December 7, 2024 from 10 AM – 3 PM at Target Parking Lot.

**COUNSEL’S REPORT:**

None.

**SECRETARY’S REPORT:**

None.

**TREASURER’S REPORT:**

**ACTION:** A Motion was made by Commissioner Meyer and seconded by Commissioner Mullins to approve the November 18, 2024 abstract in the amount of \$4,016,110.85

**The vote was recorded as follows: Ayes: 3**

**OLD BUSINESS:**

Bid 2024-01 – Vehicle Wash for Port Washington Police District Fleet –

**ACTION:** A Motion was made by Commissioner Mullins and seconded by Commissioner Meyer to award Razzle Dazzle the Vehicle Wash for the Port Washington Police District Fleet for 2025, 2026, 2027.

**The vote was recorded as follows: Ayes: 3**

Bid 2024-02 – Purchase of Two (2) Harley Davidson FLHP Road King Solo Law Enforcement Motorcycles –

Sealed Bids were opened from the following:

- South Shore Cycles, Inc. - \$61,772.00
- Harley-Davidson of Bergen, Inc. - \$65,542.00

The bids were forwarded to the Chief’s office for review and will be placed on the agenda for the next meeting. Commissioner McCarthy asked if the pricing includes the trade in value for the current motorcycles. Chief Del Muro responded one motorcycle has been declared a total loss by the insurance company and the other motorcycle may be kept for training.

RFP – Feasibility and Analysis Services for a Project Labor Agreement – Five RFP’s were received and Chief Del Muro recommends retaining D&B Engineers and Architects to complete the feasibility and analysis services.

**ACTION:** A Motion was made by Commissioner Meyer and seconded by Commissioner Mullins to enter into negotiations for a contract with D&B Engineers and Architects for Feasibility and Analysis Services for a Project Labor Agreement related to the construction of the new police headquarters.

**The vote was recorded as follows: Ayes: 3**

Commissioner McCarthy explained to the public what a Project Labor Agreement is. A feasibility study needs to be completed before a decision can be whether to move forward or not with a Project Labor Agreement.

**NEW BUSINESS:**

None.

**UPCOMING SCHEDULE OF MEETINGS:**

- December 10, 2024 12 noon – 9:00 AM 2024 PWPB Election
- December 10, 2024 9:15 PM Election Certification
- December 18, 2024 7:00 PM Regular Business Meeting
- January 8, 2025 9:00 AM 2025 Organizational Meeting  
Regular Business Meeting

**PUBLIC FORUM/PUBLIC SAFETY:**

None.

**ACTION:** A Motion was made by Commissioner Mullins and seconded by Commissioner McCarthy to adjourn the public meeting at 9:22 AM

**The vote was recorded as follows: Ayes: 3**

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Sean McCarthy, Secretary

PENDING BOARD APPROVAL