

**PORT WASHINGTON POLICE DISTRICT
MINUTES OF REGULAR BUSINESS MEETING
OF THE BOARD OF POLICE DISTRICT COMMISSIONERS**

Held at Port Washington Police Headquarters, 500 Port Washington Boulevard, Port Washington, New York on April 23, 2025.

Commissioner Meyer called the Regular Business Meeting to order at 7:00 PM.

Present were Commissioners JB Meyer, Sean McCarthy, Angela Lawlor Mullins; Chief Robert Del Muro, Assistant Chief Kevin McCarroll, Deputy Chief William Zwerlein, Counselor Richard Finkel, Treasurer Christine Piacquadio.

Excused: Office Manager Katie Rivera

There was a moment of silence for 56-year PWFD Member Charles Bollerman.

CHAIRMAN'S REPORT:

None.

APPROVAL OF PREVIOUS MINUTES:

ACTION: A motion was made by Commissioner Mullins and seconded by Commissioner Meyer to approve the minutes of April 9, 2025 with correction.

The vote was recorded as follows: Ayes: 3

RESOLUTION CALENDAR:

ACTION: A motion was made by Commissioner Mullins and seconded by Commissioner McCarthy to adopt **Resolution 2025-05 – Resolution Authorizing Payment of Termination Benefits.**

The vote was recorded as follows: Ayes: 3

ACTION: A motion was made by Commissioner Mullins and seconded by Commissioner McCarthy to adopt **Resolution 2025-06 – Resolution Adopting Terms for Chief of Police.**

The vote was recorded as follows: Ayes: 3

ACTION: A motion was made by Commissioner McCarthy and seconded by Commissioner Mullins to adopt **Resolution 2025-07 – Resolution Adopting Terms of Assistant Chief of Police.**

The vote was recorded as follows: Ayes: 3

ACTION: A motion was made by Commissioner Meyer and seconded by Commissioner McCarthy to adopt **Resolution 2025-08 – Resolution Adopting Terms for Deputy Chief of Police.**

The vote was recorded as follows: Ayes: 3

CHIEF’S REPORT:

Chief Del Muro reported the No Empty Chair Campaign is from Monday, April 21 to Friday, April 25. Each day targets specific infractions as well as other VTL violations.

On April 29, 2025, a crime prevention forum will be held at the Port Washington Public Library.

On April 27, 2025, Nassau County Police will be having a parade for their 100th anniversary in Wantagh. Last night, they held their gala at the new police academy.

Today, Officer John Bellini was awarded the 2025 Municipal Chief Association Award for the PWPD.

Chief Del Muro thanked Christine and Katie for their hard work for the District on Administrative Professionals Day.

Deputy Chief Zwerlein congratulated Officer Bellini on his award today.

COUNSEL’S REPORT:

Counselor Finkel has been in contact with the School District counsel to get the IMA completed for the gas tanks.

SECRETARY’S REPORT:

None.

TREASURER’S REPORT:

ACTION: A Motion was made by Commissioner McCarthy and seconded by Commissioner Mullins to approve the April 22, 2025 abstract in the amount of \$50,858.83.

The vote was recorded as follows: Ayes: 3

OLD BUSINESS:

New Headquarters –

Commissioner McCarthy read the correspondence sent to Norco Construction regarding their bid.

ACTION: A Motion was made by Commissioner McCarthy and seconded by Commissioner Mullins to add the Norco Letter to the record and to award the bid, Demolition Work for a New Port Washington Police Headquarters to Watral Brothers Incorporate for the initial phase of demolition in the base amount of \$649,700.00 base.

The vote was recorded as follows: Ayes: 3

NEW BUSINESS:

None.

UPCOMING SCHEDULE OF MEETINGS:

- | | | |
|-----------------|---------|--------------------------|
| • May 7, 2025 | 9:00 AM | Regular Business Meeting |
| • May 21, 2025 | 7:00 PM | Regular Business Meeting |
| • June 11, 2025 | 9:00 AM | Regular Business Meeting |

PUBLIC FORUM/PUBLIC SAFETY:

A member of the public asked when the demolition would start and what will be demolished first. Counselor Finkel stated Phase I is the 6 houses and Phase II will be the funeral home. There is not a definitive start date.

ACTION: A Motion was made by Commissioner Meyer and seconded by Commissioner McCarthy to adjourn the public meeting at 7:22 PM.

The vote was recorded as follows: Ayes: 3

Angela Lawlor Mullins, Secretary



Chief of Police
Robert Del Muro

Port Washington Police District

500 Port Washington Boulevard
Port Washington, NY 11050-4295
(516) 883-0500
Fax (516) 883-4708

Board of Commissioners

JB Meyer
Angela Lawlor Mullins
Sean McCarthy

VIA UPS OVERNIGHT

Norco Construction, Inc.
1129 Northern Blvd., Suite 400
Manhasset, New York 11030

Re: Port Washington Police District Headquarters-Base Bid Demolition

Dear Sirs:

On April 16, 2025, the Board of Commissioners of the Port Washington Police District opened twelve (12) sealed bids for the base bid demolition phase of the new Port Washington Police District Headquarters.

The three (3) lowest bids were received from Norco Construction, Inc. in the amount of \$424,815.00; Watral Brothers, Inc. in the amount of \$649,700.00; and Gramercy Group, Inc. in the amount of \$676,000.00.

On April 23, 2025, following review of the bid packages, vendor interviews, and related research into the vendors and, if applicable, identified subcontractors, and upon the recommendations of the Police District's consultants H2M Architects & Engineers and VRD Contracting, the Board of Commissioners awarded the base bid for demolition to Watral Brothers, Inc., the second lowest bidder, subject to negotiations.

Though, as set forth above, Norco Construction's bid was the lowest, it was not awarded the subject contract for reasons that include:

1. Norco submitted a non-responsive bid package. It was incomplete and utilized incorrect bid package forms.

Norco utilized the original bid form rather than the revised bid form provided with the pre-bid addendum No. 1. As such, Norco submitted the incorrect Indemnification/Hold Harmless Agreement and Disclosure of Termination with its bid.

Additionally, Norco's bid identified two (2) proposed subcontractors but failed to provide, for each subcontractor, the required list of at least five (5) projects demonstrating the subcontractor's qualifications to perform the work required for the project.

Moreover, Norco's bid package did not include the required certified letter attesting that it has been in business under the same name for five (5) years or longer, and that it is not currently disbarred from bidding on public works projects by the New York State Department of Labor.

Norco also failed to utilize the proper proposal forms.

2. The District's consultants advised the Board of Police Commissioners that interviews of the three (3) lowest bidders, and further information they each provided, revealed that Watral and Gramercy were prepared to perform the work with their own forces. Norco, in contrast, was unable to provide VRD and H2M with a confirmed subcontractor capable of performing the work, advising the consultants that it still needed to complete the vetting and buy-out process.
3. Norco's bid amount of \$424,815.00 was at significant variance with other bidders and well below the third-party cost estimate provided by Trophy Point, LLC. The average bid, after eliminating the highest and lowest bids, was \$719,030.00. In the consultants' opinions, the extreme variance from that average and from the third-party cost estimate rendered Norco unable to complete the scope of work for the bid price submitted.

The Board of Police Commissioners' rationale for the contract award was placed into the record of its April 23, 2025 public meeting. The Board of Commissioners also made clear on the record that neither the Police District nor its consultants determined that Norco is not a responsible bidder.

Very truly yours,



Robert DelMuro
Chief of Police