



Chief of Department
Kevin McCarroll

Port Washington Police District
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Board of Commissioners

JB Meyer
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REQUEST FOR PROPOSAL PORT WASHINGTON POLICE DISTRICT LABOR MANAGEMENT COUNSEL

The Port Washington Police District is seeking to retain the services of a Labor Management Counsel for calendar years 2027-2029.

Duties and responsibilities are varied, and include:

1. Negotiating on behalf of the Port Washington Police District with the Port Washington Police Benevolent Association (PBA).
2. In addition, the Labor management Counsel shall be responsible for:
 - a. Preparation and drafting of Collective Bargaining Agreement and reviewing same with the PWPD Board or Attorney prior to submission to the union.
 - b. Representing the PWPD on all matters relating to contract grievance arbitration proceedings.
 - c. Representing the PWPD on any matters before the New York State Public Employment Relations Board (excluding the conduct of litigated hearings).
 - d. Providing routine advice to the PWPD on matters relating to employer-employee relations generally.

Proposals from qualified candidates shall include company and staff profiles, references and lists of representative municipal projects. The proposal must also include a list of personnel to be assigned to assist the Police District, and a summary of their billing/retainer rates.

Written proposals must be submitted by 5:00 P.M. on Friday October 16, 2026. Proposals must be submitted to the following:

Board of Police District Commissioners
Port Washington Police District
500 Port Washington Boulevard
Port Washington, New York 11050
Attn: Chief Kevin McCarroll